

Taunton Deane PPI Forum
*Notes of the informal meeting held at the United Reformed Church
Hall, Paul Street, Taunton held on 27th May 2004*

Present: Sabina Ahmed, Jeremy Lane.

Chair: Jeremy Lane.

Apologies: Glyn Meredith, Susan Faire, Jan Poustie, Hazel Hancock.

Resignations: Olwyn Jones.

HAP Staff: Ann Tweedale, Annie Barnard

N.B. This meeting was inquorate. It has therefore been noted as an informal meeting of the Forum. No members of the public attended.

Welcome and Introductions:

Ann welcomed all present.

Members received the notes of the last meeting 5th May 2004.

AGREED: Forum members agreed to visit Dene Barton Community Unit and Wellington and District Cottage Hospital on the 16th June for an informal visit.

ACTION: Annie to confirm details of visit.

AGREED: Members agreed to compile a skills list.

ACTION: Annie to tabulate list and circulate to members.

Update from HAP:

Annie reported that Jan Hull, Taunton Deane PCT had written to the Forum to enquire whether the PPIF would wish to become involved in supporting the PCT's Annual Review visits to local surgeries. As the meeting wasn't quorate the members present felt they were unable to propose a Forum member to join the Review group.

Sabina said she would be happy to offer her services as a lay person.

ACTION: Annie to write to Jan Hull, Taunton PCT and advise.

Forum WebPages:

Members were asked to comment on the draft of the Forum's webpage. Information on the Forum and its work will be on the website. The Website will have a bulletin board for members of the public to post information. Ann reported that the site should be live in August.

KMS Computer:

Ann reported that a site still needs to be found for the KMS computer.

Jo Bell at HAP to report on locality bases in July.

AGREED: Sabina to contact Lindsay Pedder at the Post Grad Centre at Musgrove Park Hospital to see if the computer could be based there.

July Review Meeting:

Part of the July Review Meeting will be shared with Taunton & Somerset Forum.

Annie reported that Elizabeth Friend from ASH (Overview & Scrutiny Committee) will give a presentation to both Forums.

Members Activities:

Sabina reported back on the Commission's regional meeting at Saltash.

- Members felt there was not enough publicity about the PPIFs.
- Members would like more involvement with their local health communities.

Annual Report:

As the Meeting wasn't quorate members present completed the Annual Report, which was then circulated to absent members and a proxy vote was taken.

AGREED: Annual Report and Accounts agreed and signed off.

Choosing Health Consultation:

Members present felt that they were unable to comment as the document arrived too late.

ACTION: Consultation Documents in future to be standard agenda item.

Review of Work Programme:

- Work Programme priorities were clarified.
- Dr Harry Yoxall, LMC to be invited to speak to the Forum.
- Monitoring visit to Out of Hours Service to take place.
- Diagnostic & Treatment Centre at Shepton Mallet.
- Dental Services – Forum to consider visiting the Options for Change Field site at Kilkenny House.
- Publicity – Annie to contact Taunton Deane Borough Council re the Forum having a presence at the Lord Mayors Show.

Members Concerns:

Members present raised concerns about the future of the Forum.

It was felt that recruitment of new members was a priority. Forum members present said it was becoming increasingly difficult to stay enthusiastic about PPIFs.

Ann reported that the Commission hoped to have ten members in each Forum by September.

Date of Next Meeting:

Tuesday 27th July 2004 – Review Meeting.

Time: 12.00 – 4.00pm.

Lunch: 12.00 – 2.00pm with Taunton & Somerset PPI Forum.

2.00 – 3.00pm Informal meeting.

3.00pm – 4.00pm Meeting in public.

Venue: Taunton Library, Paul Street, Taunton.

Suggested Dates for Future Meetings:

- **September** **Tuesday 21st September**
- **November** **Tuesday 23rd November**