

**MINUTES OF SWINDON PPIF
MEETING IN PUBLIC
Thursday April 13th 2006 at New College, Swindon**

1. Welcome: Mary welcomed Dr Liz Mearns.

3. Out of Hours Presentation.

Forum members enjoyed a lively interactive presentation, based on a case study. This case study had already been examined by a group of health professionals, at a meeting which Mary Wilson attended. Dr Mearns asked permission of members to record their comments, which was given. There was a general feeling that it was useful and thought provoking to consider the issue of out of hours cover, and all the factors that contribute to its success or failure, in some depth.

The following agenda items were taken out of order:

8. Health Check Commentary

Forum members present voted unanimously to approve the health check commentary, including the walk-in centre annex. Geoff Heath and Ramnik Mehta have approved the commentary by proxy.

Action: Sally to send the revised report to Julie Pett at the PCT by April 21st.

2. Attendance & apologies for absence.

2.1 Forum members present: Mary Wilson (Chair), Joyce Bishop, Moya Pinson, Maureen Bunn, John Archer, Val Vaughan, Richard Jaggar.

2.2 Wiltshire Mental Health member: Helen Thompson

2.3 Great Western Hospital Forum member: Patrick Titman

2.4 Swindon PCT staff: Julie Pett, PPI lead

2.5 HAP staff present: Sally Wood

2.6 Apologies: Ramnik Mehta, Geoff Heath.

4. Members' Declarations of Interests

There were none.

5. Minutes of Meeting in Private, February 9th, 2006

These were approved.

6. Minutes of the Meeting in Public, March 9th, 2006

These were approved, with the following amendment; 12.3 Repeat Subscriptions to read 'Prescriptions'.

7. Matters Arising

7.1 Item 7.1 Herceptin

No responses have been received by the forum to the letters sent to NICE and CPPIH on this topic. Mrs Rogers succeeded in her appeal to receive Herceptin. The PCT will now be revising their policy.

7.2 Item 7.2 Radiotherapy

A response has been received from the PCT, in answer to the enquiry about how long, on average, Swindon area patients are waiting for radiotherapy treatment. Oxford provides this service for Swindon PCT's population and is meeting the targets of six weeks post surgery and four weeks post chemotherapy. There does not appear to be any cause for concern.

7.3 Item 7.3 Choice

No feedback has been received from Michelle Howard re local treatment of patients in emergency circumstances.

7.4 Item 7.4 GP Surgery Visits

7.41 Two of the planned visits took place on March 22nd. The third planned surgery visit, to the Hawthorne Medical Centre, due to take place on March 28th, had to be postponed; it will be rearranged.

Action: Mary to plan with relevant forum members. Sally to liaise with Julie Pett to organise the visit.

7.42 Mary offered to brief members on her experiences of visiting.

Action: Mary proposed an informal session, to take place at 10.30am on May 5th at her house. Members please confirm to Mary if you wish to attend.

7.5 Item 7.5 Dentistry

Members wish to communicate their views at a national level as soon as possible.

Action: Mary and Val to draft a letter from the forum to the government.

7.6 Item 7.13 Reconfiguration

See private minutes.

7.7 Item 11.6 Infection Control meeting, May 3rd.

Action: Sally to inform the organiser of two additional members who plan to attend.

7.8 Item 12.1 Pharmaceutical applications

Julie Pett noted that the PCT has no control over where pharmacies are put.

7.9 Item 12.3 Repeat Prescriptions

Two practices have been involved in this pilot scheme; Torhill and Eldene.

7.10 Item 12.4 Healthy Snacks

Action: Mary to draft a letter to the PCT.

9. Annual Report & Work Plan

Action: Forum members to provide input on the draft report, which will be approved, with the accounts, at the public meeting on 11th May.

10. HAP Update

10.1 Renewal of FSO contracts until the end of November 2006.

10.2 Development fund money will be for promoting reconfigured forums this year, and is not for forums to apply for individually, as previously.

A number of members had to leave the meeting at this point, as it overran. Member activities and concerns will be covered in more detail at the next meeting.

11. Member Activities

Mary Wilson reported on the National Forum Members Conference which she attended, in London, on April 12th. At that meeting, the National Association Reference Group was badly received. Harry Cayton, Joint Chair of the PPI Review Panel, suggested that the remit of PPI in future will be very broad, covering both health and social care, and encompassing many different groups. Members at the meeting were not keen for PPI to be led by local government.

12. The next public meeting will be on the evening of Thursday 11th May at New College at 6.30pm, to be preceded by a private meeting at 5.45pm.

Please note that papers for the Public Meeting on July 13th need to be sent to Sally Wood by Monday 26th June.

