

SOMERSET PARTNERSHIP PPI FORUM

Notes of the Private Meeting

**Held on 11th January 2006
At The Locality Office, Bridgwater**

Members Present:

Eillean Tipper (Chair), Cameron Ford (Vice Chair), Pamela Storey, Zena Winter, Michael Beaton and Eileen Moschke.

HAP: Maria Reeve

1. Welcome and Introductions from the Chair

Eillean welcomed everybody

2. Apologies for Absence

There were no apologies.

The Chair announced that Graham Livings had resigned. Maria will write to him on behalf of the Forum thanking him for his hard work and dedication.

3. Declarations of Interests

Cameron is employed by MIND

4. Draft Minutes of Public Meeting 5th December 2005

There were alterations needed to min. 5 Pt7. for clarity purposes.

A 2nd alteration was made, again to enhance clarity only, a question raised was inserted fully. After these alterations the minutes were agreed as true and accurate.

5. Matters Arising

Miriam Maddison, Director of Social Services, will make a presentation at The Public Meeting to be held in Yeovil 14th February 2006.

Familiarisation Visits were being planed for February John Heath to confirm details via Maria.

Discussed Forum Members Induction. It was agreed that a short Bio Picture would be produced stating when member joined the forum with their interests. Maria will prepare this and asked members to send her details.

6. Review of Work Plan

This item took the main part of the meeting with much discussion.

It was agreed that the Work Plan needed to be set out in a way that was user friendly. Maria will draft an outline.

Induction All agreed that this should go on the work plan. First piece of work would be the Bio Picture

Suicide Project

Graham Livings had been the lead on this project. It was agreed that Zena Winter would now be the lead. It was agreed that Pamela Storey would prepare the proposal. It was emphasised that the project would concentrate on the work of The Trust, looking at procedures and looking at the systems that are in place. Members would all contribute and set a time scale of 6 months. Sue Singleton, Health Promotion Manager, was named as a useful contact. Eileen Moshke said she would work closely with Zena on this project.

Substance Misuse

Agreed to keep this on the Work Plan.
Date to begin, timescale and lead would be discussed when Day Services Project was complete. It was also anticipated that membership could increase and enable further resources to bring this project forward.

Reconfiguration

Agreed to put this on Work Plan

KMS Training

All wanted this and it needed to be a priority and was to be put on Work Plan.

The Forum then looked at individual skills and interests.

Cameron's work load does not allow him to take on project work. However, his expertise did provide the forum with a valued resource, role as an information officer, he already has informally taken on a briefing role and it was acknowledged that his skill at keeping the Forum focused on their role was vital. This role would be translated specifically in the Work Plan. Cameron's other interests include monitoring trusts, stakeholders and the voluntary sector.

Eilleen Tipper has an interest in Children and Adolescent services, she attends CAMHS Meetings. She would monitor and feed back to the Forum.

Eileen Moshke has an interest in Women's Issues.

Zena Winter is a member of the Taunton Sun Group. She is interested in Community Services and monitoring these.

Pamela will attend the Yeovil Sun Group

Eileen Moshke will try to attend Mendip Sun Group meetings, Zena will keep her informed. Zena will put forum members on mailing list for Somerset Coast Sun Groups.

7. Members Reports and Updates

Infection Control discussed in light of recent national headlines stating high levels and serious concerns around cleanliness in mental health environments. The Forum stated that it wished to know from the Trust what they are doing to combat Hospital Acquired Infections. Maria would initially talk to Andy Coles.

Windsor Day Hospital and Green Lane The formal consultation has begun.

Overhead and Scrutiny Committee Eileen reported patients voted to support 2 Strategic Health Authorities. 20th March 2006 they would plan review of mental health provision.

Board Meeting Eileen confirmed that The Trust will be proceeding with an application for Foundation Trust Status.

Trust Budget has been managed largely by freezing posts. However, sickness levels are above the national average. Social Care and Older People Services are under particular pressure.

The Department of Health has redefined definition enhancing the challenge to meet Trust Targets.

Patients Focus established to monitor PALS. Eileen will attend their next meeting. Concerns that the Forum are not receiving the PALS Reports. There has been a change in staff, Maria will follow this up and also invite the new PALS Officer to the next Private Meeting 7th March 2006 and request a presentation. We also need an update on the complaints process.

Strategic Health Authority Zena had attended the most recent meeting at very short notice. Zena asked a question at the meeting concerning the budget for mental health and what had happened to it.

Eileen Tipper expressed her concern that she had received no minutes or other papers with reference to SHA meetings she had attended earlier. Michael Beaton had not received any papers either.

Day Services Project Some visits had to be rescheduled. It is hoped that all visits will be completed soon Maria and Eileen would look at ways to present the report.

8. Annual Review Maria would start to collate information and talk to Eileen

9. Next Meeting in Public, Yeovil on 14th February 2006.