

**Notes of Private Meeting
Thursday 23rd February 2006
Watchet Phoenix Centre, Watchet**

	Item	
1	<p>Introduction, welcome & apologies</p> <p>Present</p> <ul style="list-style-type: none"> • Maureen Lloyd-Williams • Peter Johnstone • Time Holmes • Kate Symonds • Mij Lambert • June Warden <p>In attendance</p> <ul style="list-style-type: none"> • Annie Barnard <p>Members' Declarations of Interest: None</p>	
2	<p>Minutes and Matters Arising of the last meeting – 26th January 2006</p> <p>Minutes agreed as a true record</p> <p>Proposed: Kate Symonds Seconded: Peter Johnstone</p> <p>Matters Arising : None</p>	
3	<p>Matters for discussion</p> <p>1) Work Plan – Members agreed to review their work programme. Monitor and reviewing visits were discussed. Members agreed to add Catering and Nutrition to their Work Plan. ACTION: Ratify at next meeting in public.</p>	
4	<p>2) Healthcare Commission Comment - AB reported that Judith Brown has the lead for the PCT on the Healthcare declaration. Deadline is 31st March 2005. ACTON: Forum to agree comment at next meeting 23Rd March. Send Interim declaration comment to TH</p> <p>3) Commissioning a Patient –Led NHS Members agreed the following comments on the proposed reconfiguration of the PCTs and strategic health authorities.</p> <ul style="list-style-type: none"> ○ Reconfiguration of the PCTs – Whilst consolidation may reduce costs we the Forum are not entirely convinced it will be more efficient. The focus on local issues may be more blurred. ○ Strategic Health Authorities – In a patient – led NHS making it centralised does not give 	

	<p>empowerment to local people. An SHA stretching from Avon, Glos, Wilts to the Isles of Scilly may deprive rural areas at the expense of the urban areas. An amalgamation with Devon and Cornwall SHA would be acceptable to the Forum.</p> <p>Proposed: June Warden Seconded: Peter Johnstone</p>	
5	<p>Matters for Report</p> <p>1) Hospital Steering Group – JW reported that the plans for Minehead and Bridgwater Hospitals is still going ahead. Sites are still an issue. Mary Stanley Wing Working Group – KS/PJ reported the following:</p> <ul style="list-style-type: none"> ▪ 26 births – January ▪ 4 bookings – February ▪ 13 bookings – March ▪ 7 bookings - April <p>Midwife appointments are now held at the Unit and not at the GPs. More mothers are coming back from Musgrove Park Hospital to the Unit. Publicity and leaflets are on display in GP surgeries and Musgrove Park Hospital. MSU taking more referrals from outside of Bridgwater. Next meeting of working group – 7th March.</p> <p>3) PEAT Inspections – Bridgwater and Minehead Hospitals Minehead: TH reported that the staff were excellent. Food was over boiled and appalling. ML: the patients were very happy with the care they received. Ventilation in the kitchen was not adequate and made for an uncomfortable working environment for the staff. Likewise one of the offices had poor ventilation. Pictures on display had poor labelling. Grouting in the men’s lavatory was black.</p> <p>Bridgwater: KS/PJ reported dust and grime on high surfaces. Fan grills were dirty. The staff did write a ‘snagging list’. Plenty of gel dispensers. KS/PJ tasted hot/cold food and the snack boxes. Food was tasty. Signage in the hospital was not good.</p> <p>4) Exmoor Healthcare Survey - The survey has now been distributed. The questionnaire is also on the HAP website www.hapforums.co.uk MLW thanked ML for all her hard work. ACTION: Press release on survey.</p> <p>5) Members Conference – Warminster. JW/MLW attended. JW reported the workshop on ‘Out of Hours’ was excellent.</p>	<p>MLW/JW</p> <p>KS/PJ</p> <p>ML/TH</p> <p>PJ/KS</p> <p>ML</p> <p>KS</p> <p>JW/MLW</p>

Somerset Coast PPI Forum

*Agenda item:4
23rd March 2006*

	Members were disappointed there was no 'summing up' after lunch. Though lunch was excellent!	
6	<p>Correspondence</p> <p>Letter from Alan Carpenter on the changes for the Out of Hours Service. AB reported that Judith Brown is to give a presentation on the service at the March meeting.</p> <p>OSC Letter – Action MLW</p> <p>Invitation from RUH PPI Forum to Publicity Conference – Frome 21st March. ACTION: MLW to send apologies.</p> <p>Forum agreed to send letter of condolence to Christine Dore – Chair SCPCT on the death of her husband.</p> <p>ACTION:MLW</p>	
7	<p>Members Concerns</p> <p>JW reported that the number for the OOHs in her surgery was 2 years out of date. The correct number is: 0845 4068000</p>	
8	<p>Update from HAP</p> <p>AB advised that members can claim for food at meetings when the meeting is over 4 hours. Members need to bring their own sandwich and claim on their members' expenses.</p> <p>27th April private meeting - Jane O'Sullivan PALS SCPCT to attend.</p> <p>Venue for private meetings 27th April and 29th June changed to SAIN offices, Belvedere Road, Taunton.</p>	
9	<p>Time the meeting ended : 2.50pm</p> <p>Next Meeting: Thursday 23rd March 2006 10.30am – 12.30pm (private meeting) 1.30pm – 3.00pm (meeting in public) The Old Court House, Jaycroft Road, Burnham- on -Sea, TA8 1LE</p>	