

PATIENT AND PUBLIC INVOLVEMENT FORUM (RUH BATH)

Minutes of a Meeting in Private:

Wednesday 29 March 2006

The Somer Centre, Gullock Tynning, Midsomer Norton

1 Attendance

1.1 Forum members present: Jill Tompkins [chair], Veronica Parker [Vice Chair], Jetta Found, Sylvia Humphries, Jeff Rattle, Patricia West.

1.2 HAP staff present: Paul Howard.

1.3 Apologies: Peter Dix, David John.

2 Declarations of interest

2.1 There were none.

3 National meeting 12 April

3.1 Members were disappointed that no-one was available to attend, due to the short notice and lack of detail. If in London, would necessitate an overnight stay.

4 Impact assessment

4.1 A preliminary discussion took place. Members were advised that Jon Lale would be attending the meeting in public and that the agenda would be re-ordered to allow him to leave before the end of the meeting.

5 Strategic Improvement Committee

5.1 Members noted a letter from Brigid Musselwhite asking for a representative on the Strategic Improvement Committee.

[At this point the meeting went into public session. Minutes of the public session are in a separate document. The Forum returned to private session after the meeting in public.]

5.2 It was agreed that Jeff Rattle would be the Forum's representative. It was noted that the committee meeting would all be on Tuesdays except in December. Actual dates 25/4/6, 13/6/6, 12/9/6, 14/12/6. 13/3/7, 12/6/7, 11/9/7, 11/12/7. All would be 9-11 a.m. in the Directors' Office.

6 Impact assessment

6.1 Pat West commented that no research had been brought forward to show that there was a reduction in the number of children likely to need the PAT Centre.

6.2 Jill Tompkins said she would be happy to say that Forum Members would like information before impact assessments take place. The Forum needed to be clearer about what was expected of Edwina Lloyd.

6.3 Veronica Parker thought the changes should go to consultation. Insufficient options had been explored – a defect in the process.

6.4 Jeff Rattle commented that the Forum needed to understand the financial drivers. There had not been enough breakdown in the figures provided.

7 PALS Service

7.1 It was agreed that Jill Tompkins write letter to Mark Davies about what was happening about PALS. The Forum were dismayed to find out by accident about the PALS manager going part time. It was felt that this would impair the Trust's ability to reduce the number of complaints. The Forum would ask about the provision for the 2 days Alan Gorse would not be there.

8 Invitation to Mark Davies

8.1 Members agreed to invite Mark Davies to a private meeting to discuss relations with the Forum generally and particularly the issues of PALS, the impact assessment and the Core Standards comments. A meeting was arranged for 27th April 2006 from 1-2 p.m., at the New Oriel Hall, if possible. [Note – the New Oriel Hall was not available and the meeting was moved to St Luke's Church Hall, Bath]