

# **PATIENT AND PUBLIC INVOLVEMENT FORUM (RUH BATH)**

## **MINUTES OF A MEETING IN PRIVATE:**

**Tuesday 12th September 2006, New Oriel Hall, Bath; 3.30 to 5.30 pm.**

### **1 Attendance**

1.1 Forum members present: Jill Tompkins [Chair], Veronica Parker [Vice Chair], Peter Dix, Jetta Found, Sylvia Humphries, David John, Jeff Rattle.

1.2 Health Advocacy Partnership staff present: Paul Howard; Deb Hawken.

1.3 Apologies: Patricia West.

### **2 Declarations of interest**

2.1 There were none.

### **3 Minutes of the meeting in public of 25 July 2006**

3.1 These were accepted as a correct record.

### **4 Matters arising**

4.1 The Chair welcomed Deb Hawken. Paul Howard explained that Forum Advisers will probably be working in teams from January 2006, he and Deb Hawken are pre-empting this in order to provide additional support to Members.

### **5 Minutes of the private meeting of 25 July 2006**

5.1 The minutes were agreed as correct, subject to:  
(4.5) Omit "and PEAG".

### **6 Matters arising**

6.1 The Forum had thanked Tracey Halladay and Carol de Halle for their presentation.

6.2 The new Director of Nursing is willing to attend the October meeting. She has been invited, not to provide information on services, but to introduce herself.

6.3 Report received from Jetta Found about the mental health meeting.

6.4 It was agreed:

- To write a letter to the RUH asking for the rationale behind the new parking system. It appeared not to cater adequately for people

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receiving regular treatment; specifically those receiving oncology services.

- To investigate the current state of disabled parking.

### **7 Project Group reports and Member Reports**

- 7.1 Appointments: It was agreed not to send the proposed letter at this point [as previously agreed at the June meeting], but to draft a form to use on visits and bring this information to the October 10<sup>th</sup> meeting.
- 7.2 Essence of Care: Members noted the written report from Sylvia Humphries. It was agreed to write a letter regarding concerns about specifics of the paediatric service.
- 7.3 Discharge: There has been a discussion with Deborah Gray, Assistant Director of Nursing; when the discharge group is set up the Forum will be invited.
- 7.4 Smoking: A meeting report has been provided and will be sent out with the next meeting papers.
- 7.5 PALS: An update was received.
- 7.6 PEAG/PEAT: An update was received.
- 7.7 Strategic Improvement Committee: A meeting has been held. Minutes will be forwarded as soon as possible.
- 7.8 Maternity Services Commissioning Group: Written reports were noted. The last meeting had been cancelled due to lack of information. Next meeting 25<sup>th</sup> September, focussing on service specification.

### **8 Food Watch**

- 8.1 It was agreed to work with the B&NES PPI Forum. The visit will be held in the afternoon of Tuesday 26<sup>th</sup> September.

### **9 B&NES Forum's suggested meeting of Bath area Forums to discuss future working arrangements**

- 9.1 It was agreed to wait for further clarification about the future before arranging a meeting.

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### **10 Royal National Hospital for Rheumatic Diseases PPI Forum transport work**

10.1 It was agreed to write to the RUH about parking as above. The Forum will not be further involved.

### **11 Parking**

11 Dealt with under 10.1

### **12 Member issues**

12.1 RUH Strategic Planning: It was agreed to write a letter asking for an update on the business plan.

12.2 NICE report on health inequality: It was agreed to meet at the HAP office on 10<sup>th</sup> October from 12.30 pm to 2.00 pm to discuss the report and complete the questionnaire.

12.2 Joint work with Bath and North East Somerset Forum. Meeting report provided. It was agreed to do a series of joint, unannounced visits to the RUH – to be ratified at a meeting in public.

Next meeting – public meeting 10 October, Melksham Town Hall. Papers deadline 27 September.